

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 73  
FOR THE PERIOD 1 MARCH 2008 TO 30 JUNE 2008**



Please note key decisions nos. 2562 – 2583 – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address [Stephen.Addison@enfield.gov.uk](mailto:Stephen.Addison@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [democracy.enfield.gov.uk](http://democracy.enfield.gov.uk).**

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1026 Approval to deliver a heating and hot water service replacement programme at the Exeter Road estate.</p> <p>The contract to be awarded during 2007, to improve the energy efficiency of the housing stock and address non-decency and potential maintenance liabilities of electrical under floor heating, to an estimated total cost of £1,400,000.00 inclusive of fees.</p>	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	Ponders End	<p>Tenants – Individual consultation on inclusion and timing of works and arrangement of any new installations. Undertaken through dwelling specific inspections and meetings.</p> <p>Programme of consultation to be rolled out in accordance with planning of the package of work. [June/July 2006 – March 2007]</p> <p>Estate Officers – Advised of dwellings proposed to receive upgrades and methodology behind the selection.</p> <p>Updates on progress proposed in accordance with planning the package of work. [June / July 2006 to completion of works and defects liability period]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Housing Engineering Services Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 1094 Bycullah Road Estate - Kitchen and Bathroom Renewals. Approval to accept a tender in respect of one contract covering kitchen and bathroom renewals and associated works to various properties on the Bycullah Road Estate including Bycullah Road – Flats, Chase Green Avenue, Elizabeth Avenue – Sheltered and Elizabeth Avenue – Houses to address non-decency. The scheme to be referred to as Bycullah Road Estate – kitchen and bathroom renewals.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Highlands</p>	<p>Residents – meetings/open days with product samples / correspondence re proposals / info. packs / individual surveys by contractor prior to works commencing / feedback and satisfaction surveys on completion [June 05 to completion]. Community Housing Partnership – consultation at meetings / updates [Sept 04 to completion]. Resident Assns – advised of proposed works &amp; updated at meetings. District Housing Office – consulted on proposals / updated at meetings / aid in consultation process [June 05 to completion].</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2065 To approve the Borough-wide Characterization Study and the Criteria for the Designation of Conservation Areas.	Cabinet Member for Environment and Street Scene	Not before 3rd Mar 2008	Part 1	All Wards	Conservation Advisory Group – Draft documents submitted to Members and member organisation for comment [Nov 2006 – Jan 2007] Planning Committee – Draft documents submitted to Members of the Committee for comment [Nov 2006 – Jan 2007]	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Draft Borough-wide Characterisation Study and draft Criteria for the Designation of Conservation Areas

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2071 To approve the Enfield Town Area Action Plan Preferred Options report for the first formal stage of public consultation.	Local Development Framework Cabinet Sub-Committee	Not before 3rd Mar 2008	Part 1	Town; Grange; Southbury; Highlands;	As set out in the Statement of Community Involvement – Preparation of the Enfield Town Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 [March – April 2007]	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2005)  London Borough of Enfield Statement of Community Involvement (2006)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2099 Authority for the Comprehensive Development Initiative (CDI) Phase 1 to proceed, in accordance with Cabinet report dated 5 April 2006.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Enfield Lock; Turkey Street; Enfield Highway; Highlands; Jubilee; Lower Edmonton; Edmonton Green; Upper Edmonton; Southgate Green;</p>	<p>Local residents - consultation meetings in neighbourhoods [Feb 03 – Oct 04] Local residents - consultation connected with planning applications [Dec 04 – June 05]</p>	<p>Senior Project Manager Tel: 020 8379 3129 mike.plant@enfield.gov.uk</p>	<p>Cabinet Report No 193, 24.11.04 : Report back on CDI Phase 1 consultation</p> <p>Delegated decision 12.3.04: CDI Phase 1 - Award of preferred bidder status</p> <p>Cabinet Report No 155, 5.11.03: Disposal of CDI Phase 1 Sites</p> <p>Cabinet Report No 331, 26.4.06: Update on progress on CDI Phase 1</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2130 Cuckoo Hall Lane Estate window renewal and external refurbishment works. Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs and redecorations, communal lighting upgrade</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Jubilee</p>	<p>Tenants – Scheme consulted &amp; approved through the Eastern District Community Housing Partnership. Estate wide consultation through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects'. Leaseholders – in line with statutory requirements. Estate Officers – Advised of dwellings proposed to receive improvement and methodology behind selection. Updates on progress. [Nov 05 to completion of works and defects liability period]</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Construction Technical Services</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>* KD 2153 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works within EN1 &amp; EN2 - Package 1</p> <p>Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	Bush Hill Park; Chase; Grange; Highlands; Jubilee; Southbury; Town; Southgate; Turkey Street;	Residents (tenants & leaseholders) – Meetings/open days with product samples; correspondence; info. packs, individual surveys of properties by Contractor prior to works; satisfaction surveys on completion [Aug 07 to completion] Community Housing Partnership – Consultation at meetings and regularly updated [Aug 07 to completion] Resident Associations – Advised of proposed works and updated at meetings [Aug 07 to completion] District Housing Office – Consulted on proposed works and updated at regular meetings on progress and programme [Aug 07 to completion]	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk	Project Management Files



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KD 2156 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 3rd Mar 2008	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
* KD 2157 Authority to enter into lease with St Modwen's for St Georges Chambers, Edmonton Green. Approval to commence the tender process for the award of contracts for the refurbishment works and approval to release funds for the refurbishment works to St Georges Chambers for relocation of the Learning Difficulties Integrated team.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Mar 2008	Part 1	All Wards	Staff – Away days, team meeting, team briefings Service Users/Carers – Away days, focus groups, LD partnership board	Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	Improving Care through Integration Health Act Flexibilities Enfield Intergrated Community Learning Disabilities Services

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<p>* KD 2163 Approval to tender and delegated authority to accept tender in respect of contract for Decent Homes Works - Gordon Hill Area Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Chase; Highlands; Town; Turkey Street;</p>	<p>Residents (tenants &amp; leaseholders) - Meetings/open days. Correspondence re works &amp; programme. Info packs. Surveys of properties by contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation undertaken at meetings &amp; regularly updated. Resident Associations - Advised of proposed works &amp; updated at meetings. District Housing Office - Consulted &amp; updated at regular meetings on progress &amp; programme. Aid in consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>* KD 2164 Approval to tender and delegated authority to accept tenders in respect of contract for Decent Homes Works - Southbury Area</p> <p>Scheme to address non-decency as part of Enfield's Decent Homes Programme. The scheme to include works to kitchens and bathrooms, central heating and electrical updates, insulation and repair/renewal of external elements including roofs and doors and windows. Works to include some minor alterations to some of the properties including to layouts.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Bush Hill Park; Grange; Southbury;</p>	<p>Residents (tenants &amp; leaseholders) - Meetings &amp; open days. Correspondence re works &amp; prog. Info packs prior to work. Surveys of properties by Contractor prior to works commencing. Satisfaction surveys on completion. Community Housing Partnership - Consultation at meetings &amp; regularly updated. Resident Associations - Advised of proposed works &amp; updated at meetings. District Housing Office - Consulted &amp; updated at meetings on progress &amp; programme. Aid in the consultation process. [July 07 to Completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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* KD 2195 Approval to the tender for the rebuilding of the kitchen at Cuckoo Hall Primary School.	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 3rd Mar 2008	Part 1 & 2 (para 3)	Jubilee		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	None.
* KD 2210 To agree the restructure of the Health and Adult Social Care Department.	Cabinet Member for Adult Social Services, Cabinet Member for Housing, Director of Health & Adult Social Care	Not before 3rd Mar 2008	Part 1	Does Not Apply	N/A	Assistant Director Strategy and Resources Tel: 020 8379 5298 annie.callanan@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2237 Approval to scheme to be referred to as Elsing Estate Window Renewals.</p> <p>Approval to accept a tender in respect of one contract covering renewal of Windows &amp; Roofs to properties on the Elsing Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Turkey Street</p>	<p>Residents (tenants &amp; leaseholders) – Meetings &amp; open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback &amp; satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings &amp; regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works &amp; updated at meetings [Jan 06 to completion] District Housing Offices – Consulted &amp; updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>*KD 2253 To approve a borough –wide scheme for the replacement of the shower cubicles and to seek delegated authority to the Director of Performance, Partnership and Policy to accept tenders that do not exceed the pre-tender estimate by more than 5%. Projects to be reported individually against this key decision within an anticipated funding budget of £655,000 inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	All Wards	Residents – Letters, and individual direct consultation with the residents – Aug 07 – Autumn 07. Social Services at Home, Occupational Therapy Service – Direct Briefing – Sept 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files  Design Consultant Files

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<p>*KD 2254 To approve a programme of bathroom and associated works to Westcroft Close, John Adams Court, Len Warren House, Newstead House and William House.</p> <p>To seek delegated authority to the Director of Performance, Partnership and Policy to accept a tender that does not exceed the pre-tender estimate(s) by more than 5%.</p> <p>Projects to be reported individually against this key decision within an anticipated funding budget of £1.025M inclusive of fees and work costs.</p>	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	Turkey Street; Bowes; Edmonton Green; Lower Edmonton;	Residents – Letters – Aug 07 – autumn 07 Sheltered Housing Officers – Direct Briefing – Aug 07 - Ongoing	Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk	Housing Project Management Files  Design Consultant Files
<p>*KD 2255 Approval to the terms of the settlement with Equion, the Council's PFI provider on outstanding contract issues.</p>	Cabinet Member for Education, Children's Services	Not before 3rd Mar 2008	Part 1 & 2 Para 3	Bowes; Haselbury; Turkey Street;	Headteachers and Governors of Starks Field Primary and Tottenhall Infants Schools. The Principal and Governors of Lea Valley High School - Meetings with Schools.	Assistant Director Resources Tel: 020 8379 4928 jennifer.hill@enfield.gov.uk	Reports to Capital Programme Board

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KD 2296 Award of care and support services contract for the Extracare scheme for Older people, located in Edmonton.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Mar 2008	Part 2 para 3	Does Not Apply	LBE Senior Managers and operational staff - Reporting, meetings - July 2007 – March 2008 Partners, Service Users - Separate consultation exercises carried out by the main project board which has oversight for development and construction, care and support etc - 2006/7 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Project Plan – milestones and timing  Business Case reports  Tendering documents (currently not completed as the tender is in progress as @ 31.10.07)
KD 2297 To extend the Lift Maintenance Contracts – Contractor and Consultant	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 2 para 3	All Wards		Project Manager Tel: 020 8379 4327 richard.quinton@enfield.gov.uk	Project Management files



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*KD 2302 Approval to the tender to upgrade heating and hot water systems to a number of tenanted Council owned properties using the existing term contract	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	Chase	Tenants in the properties that will be upgraded - Correspondence and special needs forms - 1/11/07-31/12/07	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	Project Management Files  Housing Engineering Services Files
KD 2303 Tier 4 Drug Treatment Substance Misuse Framework of Contractors	Director of Health & Adult Social Care	Not before 3rd Mar 2008	Part 2 para 3	All Wards	DAT Partnership - Regular Steering Groups will be kept informed - 01/11/2007 - 07/04/2008	Data & Information Manager Tel: 020 8379 4882 alison.miller@enfield.gov.uk	None.

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<p>KD 2318 The Report gives details of the settlement for transport related spending within the Local Implementation Plan (LIP) for 2008/2009, and outlines the implications for the Council's programme of transport schemes.</p> <p>The Report will form the basis of reports and information requested by Transport for London. It also seeks the necessary financial and other approvals so that work can start in April 2008.</p>	Cabinet Member for Environment and Street Scene	Not before 3rd Mar 2008	Part 1	All Wards	Internal – Written Consultation – 15/12/07 – 24/01/08	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	<p>Enfield's Local Implementation Plan (LIP) Annual Progress Report (APR) for 2008/9 to 2010/11</p> <p>Letter from Transport for London of 15th November 2007 – LIP Funding 2007/8</p>
<p>KD 2324 Operational change for the supply of BT Telephony and Data services over BT infrastructure.</p> <p>The Council currently uses a mixture of BT &amp; Telewest Services, a decision is required to agree to move BT services to a BT Wholesale provider This is in order to obtain cheaper line rental and call charges as well as save money due to a change in BT charging structure. This will be for a period of 12 months.</p>	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Mar 2008	Part 1	Does Not Apply	Corporate Procurement – Meetings - 01/08/2007 - 06/12/2007	Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2327 To write off uncollectable Housing Benefit overpayment (HRA) identified within quarter 3 (07/08) for debts totalling above £250,000.	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	All Wards	Legal - Details of the cases will be submitted to legal for approval - 1 <sup>st</sup> Dec to 31st Dec. Finance - The financial implications of the reports will be provided by the Financial Management division - 1 <sup>st</sup> Dec to 31st Dec. Assistant Director of PP&P - The reports will be approved by the appropriate Assistant Director - 1st Jan to 15 <sup>th</sup> Jan	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	Case records are held electronically on the relevant system

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*KD 2328 To write off uncollectable Housing Benefit overpayment debt identified within quarter 1 (07/08) for debts totalling above £250,000.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Mar 2008	Part 1	All Wards	Legal - Details of the cases will be submitted to legal for approval - 1 <sup>st</sup> Dec to 31st Dec. Finance - The financial implications of the reports will be provided by the Financial Management division - 1 <sup>st</sup> Dec to 31st Dec. Assistant Director of PP&P - The reports will be approved by the appropriate Assistant Director - 1st Jan to 15 <sup>th</sup> Jan	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	Case records are held electronically on the relevant system

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*KD 2329 To write off uncollectable business rates debt identified within quarter 3 (07/08) for debts over £2,500 totalling above £250,000.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Mar 2008	Part 1	All Wards	Legal - Details of the cases will be submitted to legal for approval - 1 <sup>st</sup> Dec to 31st Dec. Finance - The financial implications of the reports will be provided by the Financial Management division - 1 <sup>st</sup> Dec to 31st Dec. Assistant Director of PP&P - The reports will be approved by the appropriate Assistant Director - 1st Jan to 15 <sup>th</sup> Jan	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	Case records are held electronically on the relevant system

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<p>KD 2330 To accept a tender for works to create a depot on the Montagu Industrial Estate for the use of the Refuse Collection Service which is to relocate from the current Advent Way depot.</p>	<p>Deputy Leader and Cabinet Member for Finance and Resources, Director of Environment, Streetscene &amp; Parks</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Cabinet Portfolio Holders – Cllr. Lavender and Cllr. Neville – Briefing - Dec 07 to Feb 08.</p>	<p>Corporate Commissioner Tel: 020 8379 3017 ron.grace@enfield.gov.uk</p>	<p>Property Strategy Phase 2 Environment Street Scene and Parks Services Feasibility Study Report July 2006.</p> <p>Cabinet Report 12th July 2006: Property Strategy Phase 2 - Environmental Assets Feasibility Study</p> <p>(Draft) Cabinet Report 6 February - Progress Report on proposals for the Relocation of Carterhatch Depot and Associated Projects</p>
<p>KD 2332 Decision required to set up a Corporate training framework -Enfield Early Years, Childcare and Community Access Service and Adult Social Services.</p> <p>This framework will provide quality training for childcare providers, together with health and safety training for adult social services in the borough. Part 2 will contain the details of the contracts awarded based on the tenders received.</p>	<p>Cabinet Member for Education, Children's Services</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1 &amp; 2 Para 3</p>	<p>All Wards</p>	<p>Legal, Finance, Corporate Procurement and Officers in ECSL - Portfolio Report's (Jan 08 – Feb 08)</p>	<p>Admin Manager Tel: 020 8379 3425 amita.clements@enfield.gov.uk</p>	<p>Childcare Act 2006</p>

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<p>KD 2333 Renewal of contract for a further three years (with option for two one year extensions), to supply:</p> <p>1) an Area Special Educational Needs Co-ordinator Team (SENCO), to support PVI Daycare Providers;</p> <p>2) an Inclusion Team to provide SENCO support to Out of School Providers; an Out of School Provider Support Team to offer support around setting up new provision, developing existing provision, staff recruitment, raising finances etc.</p>	Cabinet Member for Education, Children's Services	Not before 3rd Mar 2008	Part 1 & 2 Para 3	All Wards	EYCCA Senior Team - Through consultation at EYCCA Senior Team Meetings - September 2007 - December 2007 Legal, Finance, Corporate Procurement, & senior Officers of ECSL - Consultation of draft Portfolio Report - December 2007 - March 2008	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	None.
KD 2334 To approve a programme of boiler replacements to a number of Council properties throughout the borough using the existing term contract	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 1	Chase	Tenants in the properties that will be upgraded - Correspondence and special needs forms - 1/12/07 - 31/1/08	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	Project Management Files Housing Engineering Services Files

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<p>KD 2443 The Report gives details of the settlement for transport related spending within the Local Implementation Plan (LIP) for 2008/2009, and outlines the implications for the Council's programme of transport schemes.</p> <p>Report will form the basis of reports and information requested by Transport for London. It also seeks the necessary financial and other approvals so that work can start in April 2008.</p>	Cabinet Member for Environment and Street Scene	Not before 3rd Mar 2008	Part 1	All Wards	Internal - Written consultation - 15 Dec 2007 - 24 Jan 2008	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	<p>Enfield's Local Implementation Plan (LIP) Annual Progress Report (APR) for 2008/9 to 2010/11</p> <p>Letter from Transport for London of 15th November 2007 – LIP Funding 2007/8</p>
KD 2554 Authority to Enter into Lease for Elan House, Southbury Road	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Mar 2008	Part 1	All Wards	Staff - Away days, team meeting, team briefings Service Users/Carers - Away days, focus groups, LD partnership board	Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	<p>Improving Care through Integration (consultation document on integrating Health &amp; Social Care) – Agreed by Enfield, Barnet &amp; Haringey 2002.</p> <p>Health Act Flexibilities</p> <p>Enfield Integrated Community Learning Disabilities Service – Consultation June 2006</p>



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KD 2556 Approval for the release of S106 funding for the completion of the Enfield Industrial Estate Regeneration projects 2556	Cabinet Member for Environment and Street Scene, Cabinet Member for Sustainable Communities & Employment	Not before 3rd Mar 2008	Part 1	Upper Edmonton		Capital Projects Officer Tel: 020 8379 4232 jane.berger@enfield.gov.uk	Key Decision 756, 18 June 2005
KD 2559 The appointment of Lambert Smith Hampton as agent on major disposals for an initial ? year period. Procurement was via the Office of Government Commerce framework agreement for surveying services and involved proposals from 5 parties	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Mar 2008	Part 1	All Wards		Interim Manager Tel: 020 8379 4070 peter.cook@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2550 Approval of schemes forming the Borough Capital Programme 2008/09 – Highway Maintenance and Related Schemes.	Cabinet Member for Environment and Street Scene	Not before 3rd Mar 2008	Part 1	All Wards	Highway Services/ Traffic and Transportation Services/ Legal Services/ Financial Services/ Democratic Services - Internal. Comments sought on draft report - Jan 2008 - Feb2008	Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2562 Approval to accept a tender in respect of one contract covering renewal of windows, roofs, external and internal repairs &amp; redecorations, communal lighting upgrades and environmental works. <b>The scheme to be referred to as Baker Street window renewal and external envelope works.</b></p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1</p>	<p>Town</p>	<p><b>Tenants</b> - consulted and approved through the Western District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects. - May 2007 - To completion and defects liability period. <b>Leaseholders</b> - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served Nov 2007. May 2007 - To completion and defects liability period. <b>Estate Officers</b> - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work. – Jan 2007 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Architectural Services</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s affected by the decision</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
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Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2563 Approval to accept a tender for major external refurbishment works to Welch &amp; Woolpack Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors..</p>	<p>Cabinet Member for Housing</p>	<p>Not before 3rd Mar 2008</p>	<p>Part 1 &amp; 2 Para 3</p>	<p>Enfield Lock</p>	<p><b>Tenants</b> - consulted and approved through the Eastern District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects - Aug 04 - To completion and defects liability period.  <b>Leaseholders</b> - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements - March 2008 - To completion and defects liability period. <b>Estate Officers</b> - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work - Aug 04 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511  elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  Hadley Design Associates</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s affected by the decision</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2564 To award a contract for Occupational Health Services on behalf of Enfield Council For the period 7th April 2008 – 6th April 2011	Director of Environment, Streetscene & Parks	Not before 3rd Mar 2008	Part 1	All Wards	Internal - CBM meetings - 7 <sup>th</sup> August 07 Internal - Meeting Sheila Dawson and John Pryor 23 <sup>rd</sup> October 2007 Internal - Comments received by Paul Bishop UNISON 15 <sup>th</sup> August 2007	Director of Environment, Street Scene and Parks Tel: 020 8379 3500 john.pryor@enfield.gov.uk	CMB OHS tender report presented to CMB on 7th August 2007  OHS tender report Progress update 2nd October 2007
KD 2571 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 3rd Mar 2008	Part 1	All Wards	N/A	Acting Head of Resources Tel: 020 8379 8167 helen.waring@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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KD 2572 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 3rd Mar 2008	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2573 To accept tenders and the award of contracts for the supply of either electricity or gas to civic buildings, procured through the service offered by either the Office of Government Commerce (OGC) consortium framework or the LASER ( London Authorities South East Region ) buying consortia.	Director of Finance & Corporate Resources	Not before 3rd Mar 2008	Part 1	All Wards	Schools - Letter to schools concerned .	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s affected by the decision</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2574 To write off miscellaneous debts considered irrecoverable by the Council.	Deputy Leader and Cabinet Member for Finance and Resources	Not before 3rd Mar 2008	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.
KD 2576 To approve a tender for the supply and installation of cold water supply booster pump sets to 14 medium to high-rise blocks of flats.	Director of Performance, Partnership and Policy	Not before 3rd Mar 2008	Part 2 Para 3	Edmonton Green; Upper Edmonton;	Residents of the blocks - Letters and notices - May 07 - Dec 08	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.
KD 2577 To approve a scheme consisting of the renewal of old floor coverings to the common parts of Burgundy, Normandy and Picardy Houses on the Four Hills estate, Enfield together with the provision of security screens at basement level to the three blocks, and to accept a tender for the works.	Cabinet Member for Housing	Not before 3rd Mar 2008	Part 2 Para 3	Chase	Residents of the blocks - Letters and notices - Autumn 06 - April 08	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.



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KD 2579 Approval to the Condition Programme 2008/09	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 3rd Mar 2008	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.
KD 2580 Approval to the Fire Prevention Programme 2008/09	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 3rd Mar 2008	Part 1	All Wards		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.

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KD 2581 Approval to the Schools Access Programme 2008/09	Cabinet Member for Education, Children's Services, Director of Education, Children's Services & Leisure	Not before 3rd Mar 2008	Part 1	All Wards	Schools Accessibility Group - Termly meetings - Ongoing	Education Building Development Officer Tel: 020 8379 4515 amanda.doherty@enfield.gov.uk	None.
KD 2561 To approve the North Circular Area Action Plan Preferred Options Report for the first stage of public consultation.	Local Development Framework Cabinet Sub-Committee	4 Mar 2008	Part 1	Bowes; Palmers Green; Southgate Green;	As set out in the Statement of Community Involvement - Preparation of the North Circular Area Action Plan will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006 – Feb 2008 - April 2008	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Schemes (2007)  London Borough of Enfield Statement of Community Involvement (2006)

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KD 2292 Note the Council Improvement Plan quarterly monitoring report and consider the actions proposed to improve performance.	Cabinet	5 Mar 2008	Part 1	All Wards	N/A	Acting Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
KD 2308 Forty Hall & Estate bid to HLF – seek match funding and authority to submit bid which will necessitate change and improvement to facilities.	Cabinet	5 Mar 2008	Part 1	Chase		Cultural Services Manager Tel: 020 8379 3659 lorraine.cox@enfield.gov .uk, Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov. uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2326 To write off uncollectable council tax for debts totalling above £250,000.	Cabinet	5 Mar 2008	Part 1	All Wards	Legal - Details of the cases will be submitted to legal for approval - 1 <sup>st</sup> Dec to 31st Dec. Finance - The financial implications of the reports will be provided by the Financial Management division - 1 <sup>st</sup> Dec to 31st Dec.	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	Case records are held electronically on the relevant system
KD 2335 Capital Monitoring & Prudential Indicator Report third quarter. Approval of the capital monitoring position at the end of December 2007 and actions needed in order to remain within the approved budget.	Cabinet	5 Mar 2008	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers

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KD 2336 December 2007 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of December 2007 and actions needed in order to remain within the approved budget.	Cabinet	5 Mar 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers
KD 2551 For Council to ratify the proposed 'Child Employment Bye-laws' for the London Borough of Enfield. Final approval is given by the Secretary of State.	Cabinet Council	5 Mar 2008 26 Mar 2008	Part 1	All Wards	Headteachers of Secondary Schools - Draft Report will be sent to them inviting comments etc - 14 <sup>th</sup> January 2008 - 28 <sup>th</sup> January 2008	Head of Children in Need Services	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2552 Confirm policy regarding how the Council manages its planned highway maintenance programme and give delegated authority to the Cabinet Member for Environment and Street Scene to approve detailed work programmes for 2008/09 and subsequent year</p>	<p>Cabinet</p>	<p>5 Mar 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Highway Services/ Traffic and Transportation Services/ Legal Services/ Financial Services/ Democratic Services - Internal. Comments sought on draft report - Jan 2008 - Feb2008</p>	<p>Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk</p>	<p>Highways Maintenance Plan</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2555 Approval of recommendations from the review of sheltered housing that is owned by the Council	Cabinet	5 Mar 2008	Part 1	All Wards	Sheltered Housing Forum – Meeting - Jan 2008 - Jan 2008 Various sheltered tenants - Visits to the homes of a number of sheltered tenants to explain about the review and attendance at consultation meetings at the various sheltered housing schemes - Jan 08 - Feb 08	Assistant Director of Housing Management and Landlord Services mike.culligan@enfield.gov.uk	Housing Asset Management Plan  Housing Strategy 2005-2010  Report to Cabinet on 18th July 2007 on the Review of Sheltered Housing
KD 2565 Extension of pay and display to new areas across the borough	Cabinet	5 Mar 2008	Part 1	Cockfosters ; Winchmore Hill; Southgate Green; Bowes; Enfield Highway; Ponders End;	Statutory and informal consultation – Date Unknown	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	Calculations for each zone proposed

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KD 2566 To increase permit options and permit charges in 2008/2009 and then consider an annual review of charges thereafter	Cabinet	5 Mar 2008	Part 1	All Wards	Statutory and informal consultation – Date Unknown	Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk	Permit Report
KD 2570 Proposed location of a purpose built dual registered residential and nursing care facility for older people	Cabinet	5 Mar 2008	Part 1	All Wards		Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk	None.
KD 2578 The proposal is to extend the Council's current contract with Matrix SCM for supply of agency workers, for a period of one year until the expiry of the LCSG framework contract on 30th June 2009. The Council will be collaborating with other Boroughs to re-tender the contract towards the end of this year.	Cabinet	5 Mar 2008	Part 1	All Wards	Finance, Legal, Performance management, Procurement - Report sent for comments - 5 <sup>th</sup> Feb 2008 to 9 <sup>th</sup> Feb 2008	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	Cabinet report 20th April 2005



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KD 2582 To temporarily close Trent Park to all members of the public on either the weekends of Saturday 29th of March and Sunday 30th of March also Saturday 5th and Sunday the 6th of April.	Cabinet	5 Mar 2008	Part 1	All Wards		Environmental Crime Officer james.downing@enfield.gov.uk	None.
KD 2583 To agree those issues necessary to enable the ALMO to go live following the funding announcement by Central Government eg. Section 27 application and the ALMO Management Agreement.	Cabinet	5 Mar 2008	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Acting Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan

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*KD 2203 Creation of a framework of accommodation suppliers to meet the Council Statutory duties towards homeless households	Director of Health & Adult Social Care	Not before 1st Apr 2008	Part 1	Bowes		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
KD 2568 Award tender for the contract hire of approximately twenty 3.5t caged tippers and approximately three 7.5t fly tip vehicles as per the Council's vehicle replacement programme.	Director of Environment, Streetscene & Parks	Not before 1st Apr 2008	Part 2 para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	2 Apr 2008	Part 2 para 3	All Wards	<p>Departmental client officers (SEN, SS, CE). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.</p>	<p>Transport Operations Manager Tel: 020 8379 2012 phil.keymer@enfield.gov.uk</p>	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>
<p>*KD 2320 To note progress and the projected costs for investigating proposals for the relocation of Carterhatch Depot and associated projects, and to delegate authority to the Cabinet portfolio holders for Finance and Environment to accept a tender for works to create a depot on the Montagu Industrial Estate for the use of the Refuse Collection Service which is to relocate from the current Advent Way depot.</p>	Cabinet	2 Apr 2008	Part 1	All Wards	<p>Cabinet Portfolio Holders – Cllr. Lavender and Cllr. Neville – Briefing - 2 Dec 07 - 21 Dec 07</p>	<p>Corporate Commissioner Tel: 020 8379 3017 ron.grace@enfield.gov.uk</p>	<p>Property Strategy Phase 2 Environment Street Scene and Parks Services Feasibility Study Report July 2006.</p> <p>Cabinet Report 12th July 2006: Property Strategy Phase 2 - Environmental Assets Feasibility Study</p>

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*KD 2331 The Report outlines a procurement strategy, and the staff and financial resources, required for the Council to continue to develop its Place Shaping Agenda and seeks the necessary financial and other approvals so that the resources are available from April 2008.	Cabinet	2 Apr 2008	Part 1	All Wards	Internal - Written consultation - 1 Jan 2008 - 24 Jan 2008	Director of Environment, Street Scene and Parks Tel: 020 8379 3500 john.pryor@enfield.gov.uk	None.
KD 2338 January 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of January 2008 and actions needed in order to remain within the approved budget.	Cabinet	2 Apr 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers
KD 2567 Approve a realignment of Departmental Service responsibilities	Cabinet	2 Apr 2008	Part 1	Does Not Apply	Internal Consultation only	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2575 To agree the Memorandum of Understanding (MOU) between the North London Waste Authority (NLWA) and the constituent boroughs, of which Enfield is one of seven.</p> <p>The MOU puts in place a high level commitment from the eight authorities to co-operation and partnership working during the procurement process.</p> <p>The MOU is required to apply for PFI credits, and the subsequent Inter Authority Agreement (IAA) will be required to give certainty to bidders for the waste contracts, and reflect the operational and financial commitments the authorities need to make to reflect the contractual obligations that the NLWA will take on.</p>	Cabinet	2 Apr 2008	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.

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KD 2317 Contract award of weed spray treatment for Highway and Housing areas. The contract will cover requirements for weed spraying of all other L.B Enfield Council service areas as and when requirements dictate.	Cabinet	23 Apr 2008	Part 1	All Wards		Head of Street Scene Tel: 020 8379 1785 russell.hart@enfield.gov.uk	Contract document  OJEU European procurement notice
KD 2337 February 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of February 2008 and actions needed in order to remain within the approved budget.	Cabinet	23 Apr 2008	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s affected by the decision	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2569 Decision to award the contract for the HOST, to support the establishment of and ongoing support to the LINKs (Local involvement networks) for health and social care.	Cabinet	22 May 2008	Part 1 & 2	All Wards	PCT/Health - Steering group meetings, email exchange of information and updates - November 2007 - May 2008 VCS - Events, and email/postal updates - December 2007 - May 2008 Internal colleagues in scrutiny, social services, legal and finance - Meetings and email updates - November 2007 - May 2008		None.
* KD 2127 To approve a Section 75 Agreement with Enfield Primary Care Trust (EPCT) to Establish an Integrated Community Learning Difficulties Service.	Cabinet	18 Jun 2008	Part 1	All Wards	Learning Difficulties Partnership Board – Partnership Board Meeting [April 2006 – 5 Feb 07]	Programme Director Health & Social Care Integration Tel: 020 8379 3950 robert.lee@enfield.gov.uk	Minutes and working papers of the Learning Difficulties Partnership Board and the Learning Difficulties Integration Steering Group and Subgroups

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s affected by the decision</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
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